

East Florida Chapter

Appraisal Institute Quarterly Scholarship

Tuition Assistance for Appraisal Institute Courses

Becoming a licensed appraiser is a rewarding professional milestone; however, the required education can represent a significant financial commitment, particularly for individuals who do not receive full reimbursement from their employer. To support Associate Members pursuing state certification, the East Florida Chapter of the Appraisal Institute has established a Quarterly Scholarship Program to provide tuition assistance for Appraisal Institute courses.

This scholarship is available to East Florida Chapter Associate Members actively engaged in real property valuation and seeking financial assistance to complete Appraisal Institute courses required for state certification. The program is open to individuals pursuing either residential or general certification.

Applications are reviewed quarterly at the Chapter's Board of Directors meeting. Each application remains active for 365 days from the date received. Applicants may submit updated applications at any time to reflect changes in coursework, experience, or professional status. Scholarship recipients will be announced following the applicable Board meeting.

Eligibility and Requirements:

Applicants must:

- Be a member of the East Florida Chapter of the Appraisal Institute in good standing.
- Submit a completed scholarship application.
- Provide a list of Appraisal Institute courses completed to date.
- Submit a brief written statement describing professional goals, appraisal experience, and reasons for requesting financial assistance.
- Certify that they will not be reimbursed by their employer for the course for which the scholarship is awarded.

While not required, attendance at a minimum of two Chapter meetings annually is strongly encouraged.

The East Florida Chapter Scholarship Program operates independently of scholarships offered by the national Appraisal Institute or other organizations. Receipt of another scholarship does not preclude eligibility for this program.

Conditions of Award

- Scholarships may be applied only toward tuition for Appraisal Institute courses.
- Eligible courses may be in-person, synchronous (live online), or online offerings.
- Each scholarship covers tuition for one course, up to a maximum award of \$750.

- Registration fees will be reimbursed following confirmation of course completion. Administrative processing may be required.
- Recipients must claim and utilize the award within 365 days of notification.
- No individual may receive more than one scholarship within a single calendar year.

How to Apply:

1. Complete the East Florida Chapter Appraisal Institute Scholarship Application in full.
2. Attach the required Appraisal Institute Education Transcript.
3. Include a résumé (optional).
4. Submit the completed application and required materials in PDF format via email to:

Lauren Dowling (Chapter/Region Executive Director)

Lauren.Dowling@appraisalinstitute.org

Subject line format:

EFLAI Scholarship Application – [Applicant Name] – [Quarter Applying For]

Applications must be received by **January 1, April 1, July 1, or October 1** to be considered for that quarter's review.

Incomplete applications may not be considered.

For questions regarding the scholarship program, please contact **Lauren.Dowling@appraisalinstitute.org**.



East Florida Chapter

Appraisal Institute – Quarterly Scholarship Application

Applicant Information

Full Name

Quarter Applying For (internal tracking)

AI Membership Number

Membership Status

If Membership Status is 'Other', specify

Email Address

Phone Number

Employer (if applicable)

Certification Pursued

Appraisal Institute Course to Use Scholarship For

Note: Course selection is non-binding and may be changed prior to registration.

Volunteer / Chapter Involvement

Attended East Florida Chapter AI meetings/events

Served on AI committee or task force

Other Appraisal Institute volunteer involvement

Other professional or community volunteer involvement

Brief description (optional):



East Florida Chapter

Appraisal Institute – Quarterly Scholarship Application

Statement of Need (250–400 words)

Please describe why you are applying for this scholarship, including your professional goals, current appraisal experience, involvement with the Appraisal Institute, and why financial assistance would be meaningful to your progress toward certification.

Application Checklist

Appraisal Institute Education Transcript (Required)

Résumé (Optional)

Statement of Need / Essay (Required)

Applicant Certification

I certify that the information provided in this application is true and accurate to the best of my knowledge, that I am actively pursuing state certification, and that I will not be reimbursed by my employer for the course for which this scholarship would be used.

Applicant Signature (typed)

Date

Submit completed application and required attachments via email to: **Lauren.Dowling@AppraisalInstitute.org**